



CONTACT

✉ info@aginllc.com

EDUCATION

► **UNIVERSITY OF ARKANSAS
GRANTHAM**
A.S. · Electronics & Computer
Engineering Technology
*Delta Epsilon Tau
Honor Society*

► **EASTERN GATEWAY
COMMUNITY COLLEGE**
Coursework · Front-End
Development
*Phi Theta Kappa
Honor Society*

► **ARIZONA STATE UNIVERSITY**
Coursework · Electrical
Engineering

► **UNIVERSITY OF BRIDGEPORT**
B.S. · General Business,
summa cum laude
*Phi Kappa Phi & Alpha Sigma
Lambda
Honor Societies*

► **PORTER & CHESTER INSTITUTE**
Technical Diploma ·
Mechanical Computer Aided
Drafting & Design

SKILLS

Professional

- | | |
|---------------------------|----------------------|
| ✓ CAD Drafting | ✓ GIS Mapping |
| ✓ Technical Documentation | ✓ Engineering Design |

GINA GRANDISON

CAD DRAFTER

Resourceful Technical Specialist with 8+ years of multidisciplinary CAD design experience, specializing in electrical drafting, engineering documentation, and process improvement. Proficient in AutoCAD and Revit for building design. Known for problem-solving, technical communication, and remote productivity.

WORK EXPERIENCE

TRC Companies Inc.

DISTRIBUTION DESIGNER I

- Created CAD and GIS models for power systems, ensuring accuracy, compliance, and digital tool integration.
- Verified documentation through audits and ECN revisions, collaborating with teams and vendors to support project needs.
- Supported field data and documentation workflows, applying technical standards to streamline design and improve efficiency.

United Illuminating

CAD DRAFTER

- Collaborated with engineering teams to produce, revise, and QA CAD drawings; supported ECNs, BoMs, and documentation.
- Performed root cause analysis to resolve design issues, ensure drafting compliance, and coordinate manufacturing support.
- Maintained version control and documentation accuracy, supporting seamless project updates and engineering workflow continuity.

Optimum formerly Cablevision

TECHNICAL SUPPORT REPRESENTATIVE

- Supported network issues for residential users, simplifying complex IT problems into clear solutions.
- Led user training to boost understanding and satisfaction through effective technical communication.